

BOARD MEETING MINUTES 2025

DATE: 17/02/2025
TIME: 4.45-7pm
VENUE: Onsite-Board Room

Opening Karakia

PRESENT: Cara MacKenzie (Staff Rep), Casey Bell (Principal), Turi Robinson (Presiding Member), Justine Edwards (Parent Rep), Loretta Card (Parent Rep), Nicole Mitchell (Parent Rep)

APOLOGIES: NA

CONFLICT OF INTEREST: no conflict of interest recorded

2. AGENDA ITEMS

2.1 Board roles for 2025

Portfolios:

- **Presiding member** (Chair)- each year we have to vote one in. Casey abstains, rest of board votes.
- **Finance** - Nicole
- Property and Assets
- School Rep - Cara
- Minutes - Cara

Motion: Turi presiding member 2025

Moved: Loretta **Seconded:** Cara **In favour:** **CARRIED**

Motion: Nicole to take on Finance

Moved: Justine **Seconded:** Loretta **In favour:** **CARRIED**

Motion: Loretta to take on Property and Assets

Moved: Cara **Seconded:** Justine **In favour:** **CARRIED**

2.2 Principal delegations

- **Each year board decides if principal continues role**

Motion: Casey continues delegated authority and responsibilities

Moved: Cara **Seconded:** Nicole **In favour:** **CARRIED**

2.3 Staffing

- **Year 7 & 8 Hub Teacher-** Tapsell Enoka employed to open the new year 7 and 8 hub.
- **Teacher Aide-** Piripi Enoka- Employed 26 hours per week to aide students with learning and behavioural needs (Rumaki and English medium)
- **Kaiaarahi-Support teacher-** Adrienne Bridger - Employed three days per week for term one as a reliever to help establish the Rumaki programme (Creating resources and group foundation skill building).

Motion: The Board agrees to ratify the employment

Moved: Nicole **Seconded:** Turi **In favour:** **CARRIED**

2.4 Draft ERO Report

- **Happy with the draft document.**

Motion: Board accepts draft ERO report to be signed and submitted

Moved: Turi Seconded: Loretta In favour: **CARRIED**

2.5 Day Camps 2025

- **Friday Week 4** - Year 10 Leadership Camp - High Ropes - Karapiro
- **Friday Week 5** - Whole School Day Camp - Epworth. Various outdoor education activities.

2.6 Progress Updates:

- **Rumaki**
 - Newly opened
 - Initially 9 fluent and the rest limited reo. Both enjoy learning from each other.
 - The full immersion kids are tuakana for the non-immersion.
 - It is difficult for all year levels to be together. Like ages may work better.
 - "good feel" in the class.
 - The kids are starting to see the light at the end of the tunnel.
 - New students (non-immersion) were encouraged by being told that they are starting new and need to give it time
 - Manaaki concerned about Y10's moving on after 1 year in immersion as they won't be prepared for high school
- **Health & Wellbeing Centre**
- **Conflict of interest**
 - Builder - Tremaine Titoko is Scout Court's partner.
 - Disclosure needs to be signed by Tremaine to cover Health and Safety

Motion: to move the refurbish of the old sports shed for the new gym upon signing of health and safety disclosure.

Moved: Turi Seconded: Justine In favour: **CARRIED**

3.0 PROPERTY

3.1 Netball court Upgrade

- Complete

3.2 Property projects

- Divider walls in Hub 1 and 2.
 - Meant to be complete at the start of school. Dividers were meant to be in between classes but they have not been.
 - Project Manager had not passed on information to builders and the doors had not arrived.
 - Doors have now arrived and we will propose for the work to be done in week 5 - 28th Feb while students are out at camp.

4.0 MONITORING

4.1 Principals Report

- 141, 4 pre-enroll, 2 alternate-ed, turning away students who are not in the zone.
- Refer to link above.
- School Docs review
- 2 standdowns: x1 vaping, x1 continued disobedience.

Motion: Principal's report received and accepted

Moved: Nicole Seconded: Loretta In favour: **CARRIED**

4.2 [Annual Plan 2025](#)

- To be uploaded to school website by the 31st March

5.0 FINANCE

5.1 [Finance Report](#): December 2024

Motion: Finance report to be accepted

Moved: Loretta **Seconded:** Justine **In favour:** **CARRIED**

5.2 [Banking](#): Term Deposit

Board Chair proposes putting term deposits into Government Bonds.

Motion:

Moved: **Seconded:** **In favour:** **CARRIED**

6.0 ANY OTHER BUSINESS

6.1 In Committee

7.0 ATTENDANCE

[Every Day Matters: Term 4 report.](#)

End of Term 4 Data - [2024 Achievement results Analysis](#)

Motion: Data has been presented and accepted

Moved: Cara **Seconded:** Nicole **In favour:** **CARRIED**

8.0 ADMINISTRATION

8.1 [Correspondence and Reports](#)

8.2 [Table Meeting Reports and Minutes](#)

- 2024 Achievement Results

8.3 [Meeting Minutes](#)

- Dec Minutes

Motion: Minutes of Last Board Meeting accepted as a true record

MOVED: Justine **SECONDED:** Loretta **IN FAVOUR:** **CARRIED**

9.0 [Agenda items for next meeting](#)

- [Auditors](#)
- [Board Assurers](#)
- Ti-annual plan
- Kapa haka waananga dates
- Term deposit

9.1 [Next Board of Trustee Meeting Date:](#)

Closing Karakia

Meeting Closed At: 7.15pm

Presiding Member: Turi Robinson 17 / 02/2025

A handwritten signature in black ink, appearing to read 'Turi Robinson', written in a cursive style.